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BY-LAWS OF TUPICOCHIN
DIOCESAN ASSOCIATION ACCORDING TO
SOCIETIES REGISTRATION ACT OF 23/75

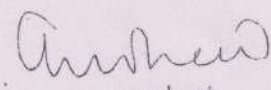
BY LAWS OF TUTICORIN
DIOCESAN ASSOCIATION ACCORDING TO
SOCIETIES REGISTRATION ACT OF 27/75

1. Name of the Association .. THE TUTICORIN DIOCESAN ASSOCIATION
2. The Address of the Registered Office of the Association .. Bishop's House, Cathedral P.O. Tuticorin 628 001.
3. The date of formation of the Association .. 14.4.1937
4. Registrar of the District within whose jurisdiction the office of the Association is situated .. Tuticorin Registrar Office, Tuticorin
5. The working hours of the Association .. 9.30 A.M. to 1 P.M.
2.30 P.M. to 5.30 P.M.

6. The Objects of the Association:

a) The provision and maintenance of Churches, Seminaries, Missionaries, educational and industrial institutions, hostels, boarding houses and generally for any other religious and charitable purpose or purposes as in the opinion of the Governing Body may be conducive to the maintenance and advancement of the spiritual and material interests of the Roman Catholic Mission in the said Diocese of Tuticorin.

b) The promotion of Science and Education arts, social service, public health social service, cultural, religious and Charitable activities.

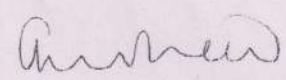

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Thoothukudi - 628 002.

GOVERNING BODY:

7. The Governing Body as the executive committee shall consist of:-
 - a) The Bishop of Tuticorin
 - b) The vicar General of the Diocese
 - c) The procurator of the Diocese
 - d) The Vicars Forane of Tuticorin, Vadakankulam, Sattankulam, and Manapad.
 - e) The Chancellor of the Diocese of Tuticorin.
 - f) Any other person or persons whom the Bishop of Tuticorin may from time to time appoint as and when he judges proper.
8. In the event of any vacancy occurring among the members 7 (b) to 7 (f) of the Governing Body either upon transfer, resignation or death such vacancy shall be filled by new members duly elected by the Governing body and ratified by the Bishop of Tuticorin within three months from the date of such vacancy.
9. The Governing Body members shall be the subscribers to the Memorandum of the Association.
10. The Members of the Governing Body shall be in the positions of trustees and not be beneficial owners.
11. All powers regarding the property of the Society moveable and immovable shall vest with the Governing Body. All documents relating to the society and more specially those relating to the transactions mentioned in rule 13 shall be executed for and on behalf of the Society by the Procurator in respect of property pertaining to the Diocese, or in special cases by the Bishop of Tuticorin, or a priest appointed by him for that purpose.

12. The Governing Body shall have full powers to manage the affairs of the Society and to administer its properties and to do all acts which in its opinion may be conducive to the attainment of the objects of the Society. In particular it may through the procurator sell, exchange, mortgage, or otherwise deal with the property or any part thereof belonging to the Society and apply the proceeds in any manner and for such purposes as it thinks fit for promoting the objects of the Society. It may also borrow or raise money in such manner as it shall think fit and secure the payment of any money borrowed or raised by the Society through mortgage or pledge upon the whole or any part of the Society's property or assets and give to lenders or creditors of sale and all other usual and necessary powers.

13. The Governing Body shall be answerable for the maintenance of the Churches, seminaries, missionaries, orphanages, hostels and boarding establishments and the fulfilment of all conditions or regulations by the department of education in accordance with Education Grant-in-aid Code.



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purchase, sell, endorse, transfer, and negotiate in every way, securities stocks, and shares of every description on the money market for and on behalf of the Society, with the consent or knowledge of the Bishop as President.

15. With reference to section 6 of the Societies registration Act, the Association shall sue and be sued in the name of the Procurator.

16. In all transactions especially those mentioned in rule 12, 14 and 15, it shall not be required or demanded from the Procurator the production of any written special delegation or power of attorney by the Governing Body or of the Proof of a special resolution passed by the said Governing Body empowering him to enter into and conclude any such transaction and do all the requisites necessary in such transaction.

17. The Property of the Association mentioned in Rules 11 and 12 includes all the Churches, chapels, Schools, houses hostels, institutes and other kind of immoveable properties and all their moveables and appurtenances as well as all the lands administered by His Lordship, the Bishop of Tuticorin, and the priests only for the benefit of the Tuticorin Diocese.

The above rules and regulations of the Association may be altered or additions thereto made by a resolution passed at a general body meeting of the association.

18. Executive Committee and Office Bearers:

The Association shall have an Executive Committee consisting of not more than 11 (Eleven) members. They shall have the powers to manage the affairs of the Association. The Executive Committee Members shall be elected by the general Body. The Executive Committee is the governing Body of the Association.

The Office bearers of the Association as elected by the Executive Committee are 1) The President (2) Vice-President and the Secretary Cum-Treasurer. The Office bearers and the Executive Committee members shall hold office for 3 years. They are eligible for re-election. Any casual vacancy can be filled up by the General Body

and till the vacancy is filled up other Executive Committee Members shall look after the affairs. Any Executive Members can resign his post by giving one month notice. The Executive Committee can accept the resignation if it so desires. Till the resignation is accepted it will be considered that the particular member is in office. The Executive Committee shall meet at least once in 3 months to transact the affairs of the Association. The accounts of the Association from the date of the last

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meeting to the date of the meeting shall be checked by the committees. The quorum of the Executive Committee is fixed as 5. The notice of the Executive Committee shall be sent to the members of the Executive Committee 7 days before the date of the meeting and their signature obtained for receipt of notice. Such notice shall contain the agenda for the meeting. The Executive Committee members shall be only honorary members and no remuneration is payable to them.

Generally the period of office of the Executive Committee shall be over on the 31st day of May and new Members shall take hold of office from 1st day of June. Any member otherwise elected shall join the office immediately. Any member may be re-elected. Members shall be service minded to work for the benefit of the Association.

19. Duties and powers of the office Bearers of the
Executive Committee
President:

The Bishop of the Diocese shall be elected as President as is the head of the Diocese as per canon Law. As president he shall preside over all the meetings of the Association. He shall do his utmost to carry out the objects of the Association.

Secretary cum Treasurer, and the President or as per the decision of the Financial committee.

All the funds of the Society/Association incur and keep in the mode prescribed under Section 11 (5) of the Income Tax Act and without prejudice to the I.T. Provisions as amended from time to time.

Day to day affairs of the Association shall be looked into by the President and Secretary. Subscriptions and donations can be paid to the Treasurer of Association. ~~XXXXXXXXXX~~ and receipt can be received from him. The *A.P. Chinnai* Treasurer will pay to the vouchers presented with the consent of the president or ~~XXXX~~ in the absence, the Vice President *A.P. Chinnai*.

Financial year of the Society shall be from April to March, General Body meeting of the Association shall be in the month of May every year. 21 days notice shall be given for the General Body meeting. In the notice referred to above, the time, the place of meeting and the agenda should be clearly indicated. If any amendment to By Law is proposed, the notice shall contain details about this also. The notice referred to above and annexures therein shall be exhibited in the notice board of the Association.

Extra ordinary General Body meeting shall be held before General Body Meeting for the following reasons:-

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- a) Urgent meeting for changes in By-Law
any change, removal or extension in the
objects or for any other urgent administrative
purposes.
- b) If 1/3rd of the total members request in
writing, then extraordinary General Body
Meeting should be called within one month
of the receipt of such notice of the
Association.
- c) The President is empowered to issue notices to
convene any type of meeting.

The following registers have to be maintained by the
Association:-

- a) Subscription Register
- b) Cash receipt and payment register
- c) Monthly expenditure register
- d) Ledger
- e) Minutes Book
- f) All Expenditure vouchers
- g) Receipt book
- h) Bank pass book
- i) Members Register.

If upon dissolution of the Association there
remains after Satisfaction of all its debts and
liabilities any property whatsoever the same shall not
be paid to or distributed among the members of the
Association or any of them, but shall be given or
transferred to some institution or trusts having
objects similar to the objects of the

Association to be determined by vote of not less than three fourths of the voting members present at the meeting held for the purpose or in default thereof by arbitration or by the Principal Court or by the original Civil Jurisdiction of the District in which the Principal office of the Association is situated.

In all other matters which have not been specifically mentioned herein the provisions of the Tamil Nadu Societies Registration Act 1975 and rules 1978 made thereunder shall apply.

True copy of the By Laws unanimously passed by the Governing Body of Tuticorin Diocesan Association on 21-12-1993 according to Society Registration Act of 27/75.

R.S.J. R. Malhotra
PRESIDENT.

SECRETARY.

A. P. Chinn

Place: TUTICORIN

Date : 28.12.1993

Amma
St. Thomas Matriculation H.S.
Innaciarpuram,
Thoothukudi - 628 002

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REGISTRAR OF SOCIETIES
TUTICORIN

28.12.14
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